



FINANCE

31 West Quincy Street, Westmont, Illinois 60559

Tel: 630-981-6230 Fax: 630-829-4440
westmont.il.gov | finance@westmont.il.gov

approved: 2015-04-30

Finance Committee - Meeting Minutes Thursday, April 2, 2015 3:30 pm

Call to Order: 3:30 by Trustee Scott

Pledge of Allegiance

Roll Call: Mayor Ron Gunter, Clerk Jinny Szymiski, Trustee Jim Addington, Trustee Bob Scott, Trustee Bruce Barker, Village Manager Steve May, Finance Director Spencer Parker, Fire Chief Dave Weiss, Acting Public Works Director Mike Ramsey, Community Development Director Jill Ziegler, Special Guest Marlys Barker.

Minutes approved: 3/5/2015 - 1st Addington and 2nd Bruce Barker.

Unfinished Business: None

New Business:

- **Hotel/Motel Grant Request Red White & BBQ:** A request was received from the Lions Club for a maximum grant of \$2,500.00 to assist with the advertising and promotion. This is the first application received under the new guidelines for grant applications. This event fits the bill as a perfect use of hotel/motel tax under the state guidelines. Trustee Addington said that the request of \$2,500.00 is only about 3% of the budget for the cost for the event. There are about 75 hotel stays for this event in May and the judges meeting in February have hotel stays. The teams this year already signed up are from Missouri, Ohio, Iowa, Michigan, Wisconsin, Indiana, and Illinois. Some of those teams have followings that use our hotels; the Best Western, Clubhouse Inn and the Hilton are all giving discounted rates for the events. The Red, White, & BBQ is a premier event on the BBQ circuit - it is the largest in Illinois. Trustee Scott asked if the costs were at the same rate as last year. Trustee Addington said that it was, Director Parker stated that the Lions Club had sent the full budget with the application. Trustee Addington commented that this was the 9th year for this event and gave an historical overview of the Lions work on it along with the limited partnerships of the Rotary Club and the Knights of Columbus. **Consensus of the group was to have this item on the next board meeting.**
- **Pension Funding Policy:** Director Parker presented the Police Pension funding summary and a draft of a written policy for the funding of the Police Pension along with the new Fire Pension. The policy is to be present to the board for approval. The reason

for this policy is that the Government Accounting Standards Board has a new statement being implemented in the next year or so that will require a look at funding practice to calculate the required contribution of communities. By having a written policy determining the funding the Village will hopefully pay less interest than just having past practice to review. Historically the Village has paid less than the actuary suggested; after home rule the commitment to fund at the level suggested was adopted and the Village has continued to do so since that time. Since there is no written policy stating this, the GASB will only look back at the past history over several years not current history - thus requiring the Village to fund at a higher rate. The state minimum requirements are a balloon payment system, the actuaries believe a steady percentage is the better funding method so that there is no dramatic increase that can threaten services. We believe we will be fully funded by 2040. The percentages used should keep a downturn in the economy from requiring a huge payment into the funding. Trustee Addington asked of the age and years requirements, have they been adjusted? The tier system has new employees at a different standard than the older entries into the program.

- **Investment RFP:** The goal is to have an investment tracking manager/cash flow system to allow the Village to have these systems followed for best impact. With the normal budget season, audit season, and daily operations, staff has not had time to write a full rfp. A company offered to write it for us for a percentage, however that ended up looking to be about \$7,000.00 for an rfp. Staff believes that it would take a long time to gain back \$7,000.00 in interest. At this time, it might be a better financial decision to go out for quotes instead of a formal rfp. With a few guidelines, from other community practices, having a quote from a company with municipal experience would be the best route to take. Director Parker warns that this may not be a local vendor, as the experience with municipal funds, legal guidelines, and government requirements.
- **Reports:**
 - Finance Director: Everyone should be aware that the LGDF is safe from further cuts through the month of June. The July budget year has not been decided at this time.
 - Chairperson: Nothing at this time.

Adjourn: Motion by Trustee Addington, all in favor aye. Adjourn 3:54pm

Approved and accepted by committee on April 30, 2015